

# Summer Adventure Camp

## Parent Information Packet





# WELCOME

**Dear Parents/Guardians:**

**Hello and welcome to North Ridgeville Parks and Recreation Summer Adventure Camp! We are excited to have your child join us at South Central Park and we are looking forward to a fun-filled summer with your child!**

**Our goal is to provide a balanced day of weekly themed activities geared towards fun, socialization, and learning. Our hope is that your child will make new friends in a fun, safe environment that they look forward to returning to each day.**

**Please carefully read all of the information in this packet, and review our behavioral policies with your child. We will also cover these each week of camp.**

**If you have any questions, please feel free to contact me. We are looking forward to a great summer!**

**Sincerely,  
Tyler Newkirk and Summer Camp Staff**

# 2024 SUMMER CAMP

## SCHEDULE

Week 1 - June 3rd-June 7th

Rocky River Nature Center Field Trip, Friday, June 7th, 2024

**FULL PAYMENT DUE: WED, MAY 29, 2024**

Week 2 - June 10th-June 14th

Swings-N- Things Field Trip Friday, June 14th, 2024

**FULL PAYMENT DUE: WED, JUNE 6TH, 2024**

Week 3 - June 17th-June 21st

Lake Erie Crusher Field Trip Wednesday, June 19th, 2024

**FULL PAYMENT DUE: WED, JUNE 12TH, 2024**

Week 4 - June 24th-June 28th

Cleveland Zoo Field Trip Tuesday, June 28th, 2024

**FULL PAYMENT DUE: WED, JUNE 19TH, 2024**

Week 5 - July 1st-July 5th

North Ridgeville FD/PD Field Trip Date TBA

**FULL PAYMENT DUE: WED, JULY 26TH, 2024**

# 2024 SUMMER CAMP

## SCHEDULE

Week 6 - July 8th-July 12th  
Greater Cleveland Aquarium, Friday, July 12th, 2024  
**FULL PAYMENT DUE: WED, JULY 3RD, 2024**

Week 7- July 15th-July 19th  
Great Lakes Science Center Field Trip Friday, July 19th, 2024  
**FULL PAYMENT DUE: WED, JULY 10TH, 2024**

Week 8- July 22th-July 26th  
Stearns Homestead Field Trip Friday, July 26th, 2024  
**FULL PAYMENT DUE: WED, JULY 17TH, 2024**

Week 9- July 29th-August 2nd  
Elyria Pool Trip Friday, August 2nd, 2024  
**FULL PAYMENT DUE: WED, JULY 24TH, 2024**

Week 10- August 5th-August 9th  
Urban Air Field Trip Friday, August 9th, 2024  
**FULL PAYMENT DUE: WED, JULY 31TH, 2024**

# **CAMP PRICING**

**Registration Begins April 8th, 2024**

**1st Child Weekly: \$160 Resident**

**\$170 Non-Resident**

**2nd Child Weekly: \$150 Resident**

**\$160 Non-Resident**

**3rd Child Weekly: \$140 Resident**

**\$150 Non-Resident**

**\*Fee is per registrant / per week**

**A \$5.00 down payment is due immediately upon registration to hold your child's spot. The week must be paid in full each Wednesday before your child attends camp.**

# INFORMATION

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## Registration

Registration can be done online at [www.nridgeville.org/parksandrecor](http://www.nridgeville.org/parksandrecor) at our office Monday-Friday 8:00 a.m. - 4:30 p.m. Our office is located at 7327 Avon Belden Rd. North Ridgeville, OH 44039, across from the City Hall entrance. In the event that summer camp weeks fill up your child can be added to a waitlist. You must be pre-registered for camp; a \$5.00 down payment is due when registering. Full payment for summer camp is due the Wednesday before each week that your child attends.

## Staffing

The Summer Adventure Camp site is managed by a qualified staff of one Camp Director, one Assistant Camp Director and three Camp Counselors.

All staff members of the Summer Adventure Camp are qualified and trained to provide quality care for our campers. All camp staff completed a screening process that meets the requirements set forth by the North Ridgeville Parks and Recreation Department. All staff members are required to complete and pass criminal background checks and a drug/alcohol test.

The Tot & Youth Program Supervisor, Tyler Newkirk, from the Parks and Recreation Department is the coordinator of the Summer Adventure Camp program.



# INFORMATION

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## **Morning Arrival/Sign-Up**

Our day begins at 7:30 a.m., Monday through Friday. Summer Adventure Camp is held at South Central Park. You may drop your child off between 7:30 a.m. - 9:00 a.m. Pick up will be at Pavilion 1 in South Central Park. Counselors will not be available prior to 7:30 a.m. There will be camp counselors outside to monitor at all times. If you need to speak with our camp director or assistant camp director, please park in the parking lot and walk with your child.

Please do not leave your child unattended. Attached to this packet is a map for location information. Safety is our main priority. In the event of inclement weather, the pick-up and drop-off location may change. Please make sure to check your email. We will also update our rainout line.

If an individual not listed on the registration form is required to pick up a child (carpooling, going with a friend, etc.) the parent/legal guardian must submit a note prior to the designated person picking up the child.

If your child is ill, running a fever, and/or suspected to be contagious, please DO NOT bring him/her to camp. Please call us and let us know if your child will be absent from camp. Please email Tyler Newkirk at [tnewkirk@nridgeville.org](mailto:tnewkirk@nridgeville.org) or leave a message at 440-490-2054.



# INFORMATION

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## **Afternoon Pick Up/Sign-Out**

You may pick your child up between 3:00-5:30 p.m. Our day ends at 5:30 p.m. Please sign out your child before picking them up from camp. If you are picking them up early, please make sure that a note has been written to inform camp staff.

When signing your child out, if the daily sign-out space for your child is highlighted, this means a staff member needs to speak with you. Please see any camp staff before leaving that day.

Parents are reminded that our staff supervision is during camp hours only. Please be sure to pick up and drop off your children at the stated times.

Important: If you need to speak to our Assistant Camp Director, park your car and wait until pick up is over.

## **Carpool**

If your child is going home with a friend or has another ride, please send a note to camp that morning. We will not permit children to go home with anyone without a written note from the parent or guardian.





# INFORMATION

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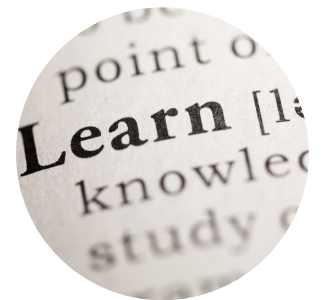


## Absences

If a camper will be absent for any reason, please call the Parks and Recreation Department BEFORE 8:30 a.m. at (440) 490-2054. Please leave your child's full name and the reason they will not be attending. If absence is due to a communicable disease, please be sure to inform us so we can send home the proper notification to other camp parents. If your child is arriving late, please be sure to call as well. All late arrivals will need to report to the Parks and Recreation Department's office. Please do not drop your child off curbside if they are running late, each child needs to be escorted to their counselor.

## Character Counts

Character Counts is an exciting way for your child to learn and interact with other campers. Our goal is to teach 10 different themes each week about character. Our hope is to enable campers to make a positive impact on their community. These 10 themes include: trustworthiness, respect, responsibility, fairness, caring, citizenship, honesty, cooperation, sportsmanship, sharing and perseverance.



## Camp T-Shirt

All registered campers will receive a Summer Adventure Camp t-shirt to wear while at camp. Please make sure they wear this shirt to camp every day. The camp shirts help the counselors in identifying our campers.

## **FIELD TRIP INFORMATION**

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All campers are invited to participate in field trips, but participation is not mandatory. If your family chooses not to participate in a field trip, it is the responsibility of the parent to make alternate arrangements for the day. Reductions to the camp fee will not be granted due to absence from a field trip.

North Ridgeville Parks and Recreation requires the campers to wear their camp shirt on days of field trips, for safety and security purposes. Campers are not permitted on trips without their shirts.

Field trips are scheduled to leave from the camp site at various times. Please be sure that your camper is on time for camp if they are going on a scheduled field trip. We cannot delay departure to accommodate latecomers.

Campers should bring a packed lunch on field trip days. We ask that campers leave money at home for field trips so that it does not get lost or stolen.

For safety reasons, parents are not permitted to drop-off or pick-up their child from a field trip site. Please see our calendar for 2024 on pages 18 to 21 as to when and where we will be going for field trips this year.

**Campers should bring a packed lunch on field trip days.**





## CAMP RULES & REGULATIONS

Our goal is to provide your child with a safe and caring atmosphere during their time with us. With this goal in mind, it is essential all campers understand the rules and regulations of Summer Adventure Camp. All campers are expected to follow all the rules below.

1. Staff members are to be given proper respect.
2. All campers must stay with their assigned counselor or activities director.
3. All campers should show proper respect to each other as well as their surroundings.
4. Physical violence (i.e. hitting, fighting, throwing, biting, damaging property) and disobedience will not be tolerated. Such action may be grounds for removal from camp and forfeiture of camp fees.
5. In and around water all safety rules regarding the Splash Pad will apply.
6. Campers are not to display any disruptive or inappropriate behavior toward any person while at camp. The North Ridgeville Parks and Recreation Department reserves the right to remove any child who consistently disobeys or breaks the rules stated above. This will result in the forfeiture of camp fees.
7. Parents are asked to have their children wear apparel which is appropriate for summer camp activities. We strongly recommend that all campers wear sneakers each day. "Open Toed- Shoes" are not recommended while at camp.

## CAMP RULES & REGULATIONS

8. We are NOT responsible for items stolen or lost, but we will make every effort to prevent it. Please make sure any and all items are clearly labeled with your child's name.

The following list of items are prohibited at camp:

- a. iPods / MP3 Players
- b. Video Games (Gameboy, DS, DSi, Nintendo Switch, etc.)
- c. Knives, any type of weapon
- d. Toy Guns
- e. Cell Phones\*

\*It is recommended cell phones be left at home. The Camp Director has access to a phone if parents need to be contacted. If a parent or guardian needs to contact their child or camp staff for any reason, please contact the Parks and Recreation Department at (440) 490-2054. If a child must bring a cell phone, all cell phones must remain in the camper's backpack during camp hours. Campers are not permitted to carry cell phones during camp hours.

9. If a child brings any prohibited items to camp, the item will be confiscated and returned to his / her parent at the end of the day. These items are banned in order to eliminate any disruption or safety concerns that may arise from their use.

10. Lost & Found items will be kept in a Lost & Found bin at the camp site. If items are not claimed by the end of camp, all items are donated.





## **BEHAVIOR ISSUES**

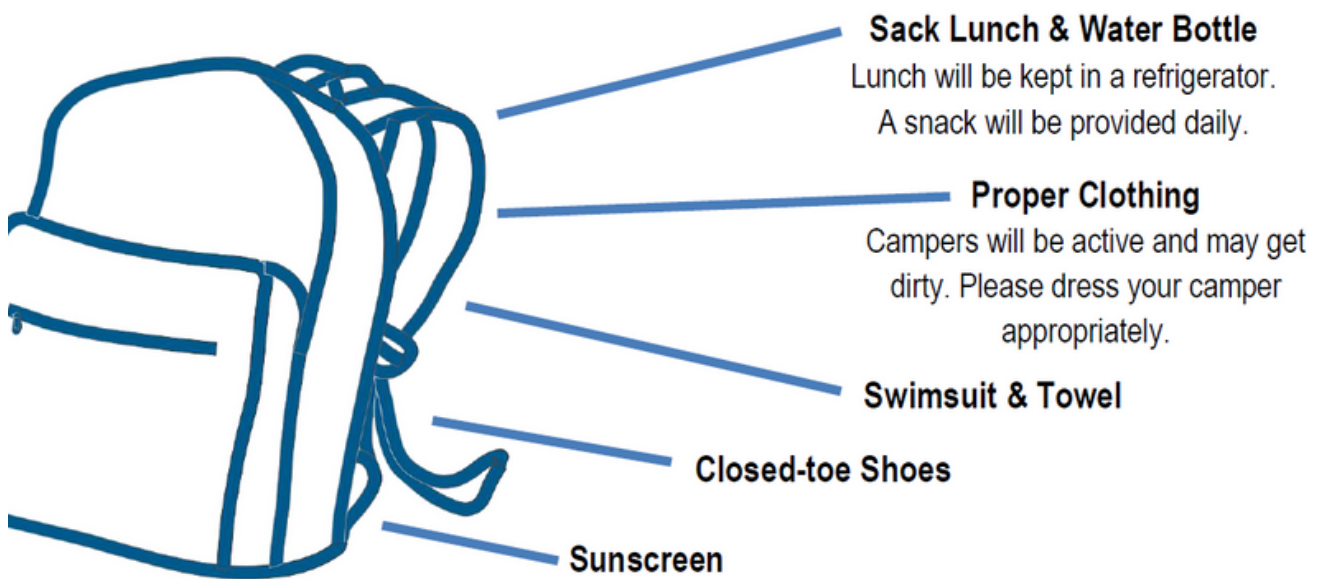
North Ridgeville Parks and Recreation Department takes behavior issues very seriously and has protocols to deal with situations involving misbehavior. You will be notified on the day of the offense in order to keep parents/guardians informed. Bullying, fighting, inappropriate behavior / language and breaking camp rules will NOT be tolerated. Please refer to the behavior grid to learn how our system works. Your child will have the same behavior grid all summer. Consequences depend on the severity of the offense. A report will be filled out for each individual incident and will be available for review upon request. Please keep in mind that North Ridgeville Parks and Recreation reserves the right to change our behavior procedures based on the severity of the incident.

## **CAMPER OF THE WEEK**

Camper of the Week is a special tradition for Summer Adventure Camp. Each week two campers are chosen and announced in front of the entire camp on Friday afternoon before we wrap up the week. Every week, staff will reflect on campers' cooperation, camp spirit, generosity, honesty, integrity, positive attitude and citizenship.

Counselors and the Program Supervisor discuss which campers best exemplify that week's theme characteristic. They then decide two campers who might be honored as campers of the week. The area heads meet with the general counselors and specialty heads to discuss which campers best exemplify that week's theme characteristic. They then vote for the campers who will be honored as campers of the week. The chosen campers receive a certificate, camper of the week shirt and a fun sweet treat. Being honored as a camper of the week is a very big honor and we are so proud of those who achieve this recognition!

# WHAT TO BRING



PLEASE MAKE SURE ALL ITEMS THAT YOUR CHILD BRINGS ARE VISIBLY LABELED

## **The following list of items are prohibited at camp:**

- a. iPods / MP3 Players**
- b. Video Games (Gameboy, DS, DSi, Nintendo Switch, etc.)**
- c. Knives, any type of weapon**
- d. Toy Guns**
- e. Cell Phones\***



# Summer Adventure Camp Map

**South Central Park 7565 Avon Belden Rd. North Ridgeville, OH 44039 Pavilion**



**Key 1**

**1= Pavilion1**  
Main Dropoff & Pick up

**2 = Community Cabin**  
Alternate Dropoff & Pick up

**3 = Safetyville Building**  
Alternate Dropoff & Pick up Safety

**Safety is our priority, in the event of inclement weather the pickup and dropoff location may change. Please make sure to check your email.**



**Pavilion 1**  
7565 Avon Belden Rd.  
North Ridgeville, OH 44049  
Main Drop off & Pick Up



**Community Cabin**  
35717 Bainbridge Rd.  
North Ridgeville, Oh 44039  
Alternate Drop off & Pick Up



**Safetyville Building**  
35753 Bainbridge Rd.  
North Ridgeville, OH 44039  
Alternate Drop off & Pick Up



# North Ridgeville Parks and Recreation Department

## DISCIPLINE INFRACTION GRID – SUMMER 2024

Camper Name: \_\_\_\_\_ Age: \_\_\_\_\_

Offense:	1	2	3	4	5
Drugs, Alcohol, Weapons	IMMEDIATE REMOVAL FROM CAMP (No Refund!)  _____/_____/_____				
Sexual Harassment	_____/_____/_____				
Disrespect Towards Staff	Write Up & Phone Call  _____/_____/_____	Write Up, Phone Call, Loss of Privilege, Discussion of Removal  _____/_____/_____	IMMEDIATE REMOVAL FROM CAMP (No Refund!)  _____/_____/_____		
Fighting Bullying Cursing Inappropriate Behavior	Write Up & Phone Call  _____/_____/_____	Write Up, Phone Call, Loss of Privilege  _____/_____/_____	Write Up, Loss of Privilege, Discussion of Removal  _____/_____/_____	IMMEDIATE REMOVAL FROM CAMP (No Refund!)  _____/_____/_____	
Breaking Camp, Park, and Playground Rules	Write Up & Phone Call  _____/_____/_____	Write Up & Phone Call  _____/_____/_____	Write Up, Phone Call, Loss of Privilege  _____/_____/_____	Write Up, Loss of Privilege, Discussion of Removal  _____/_____/_____	IMMEDIATE REMOVAL FROM CAMP (No Refund!)  _____/_____/_____

*North Ridgeville Parks and Recreation Department reserves the right to change or alter the above procedures based on the severity of each individual incident.*

**Child's Medical Information**

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*This form only authorizes the City of North Ridgeville Parks and Recreation Department to secure emergency transportation for a child. This form DOES NOT authorize or guarantee treatment upon arrival at the designated source of emergency medical facility as each emergency facility sets their own treatment procedures.*

**Child's Name (Required):** \_\_\_\_\_

**Birthdate (Required):** \_\_\_\_\_

**Gender (Required):**  
*(Select only one option)*

Female

Male

**Primary Contact (Required):** \_\_\_\_\_

**Relationship To Child (Required):** \_\_\_\_\_

**Cell/Home Phone (Required):** (       ) - \_\_\_\_\_

**Work Phone:** (       ) - \_\_\_\_\_

**Secondary Contact:** \_\_\_\_\_

**Relationship To Child:** \_\_\_\_\_

**Cell/Home Phone:** (       ) - \_\_\_\_\_

**Work Phone:** (       ) - \_\_\_\_\_

**List allergies:**

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**List special precautions or treatment for allergies:**

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**List any medications currently being administered:**

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**Emergency Contact**

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*In case I cannot be reached, the following person/persons is/are designated to act on my behalf.*

**Name (Required):** \_\_\_\_\_

**Relationship To Child (Required):** \_\_\_\_\_

**Cell Phone (Required):** (       ) - \_\_\_\_\_

**Physician Information**

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**Physician (Required):** \_\_\_\_\_

**Phone (Required):** \_\_\_\_\_

**Insurance Carrier:** \_\_\_\_\_

**Policy Number:** \_\_\_\_\_

**Permission To Transport**

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*I give the City of North Ridgeville Parks and Recreation Department permission to have the above listed child transported for emergency medical care to the doctor or clinic listed on this form or the nearest available source of assistance.*

**Signature (Required):** \_\_\_\_\_

**Date (Required):** \_\_\_\_\_